

STATE OF MINNESOTA
OFFICE OF ADMINISTRATIVE HEARINGS
FOR THE DEPARTMENT OF HUMAN SERVICES

In the Matter of the Revocation of the Family
Child Care License of Rebecca Kluender

SCHEDULING ORDER

This matter came before Administrative Law Judge Manuel J. Cervantes on a Notice of and Order for Hearing filed April 5, 2010. Erin M. O'Brien, Assistant County Attorney represents Freeborn County and the Minnesota Department of Human Services (Department). Amanda Knutson (Licensee) represents herself.

I am enclosing some information for Ms. Kluender from the Office of Administrative Hearings website (*Contested Case Hearing Preparation* and *How to Be a Good Witness*) to help her prepare for the hearing. There is information in the *Contested Case Hearing Preparation* document on how to contact the Volunteer Lawyers Network concerning possible legal representation.

IT IS HEREBY ORDERED:

1. By 4:30 p.m. on **Wednesday, May 5, 2010**, each party will file and serve copies of the pre-labeled exhibits that it proposes to offer into the hearing record. The Department shall label its exhibits sequentially using numbers. The Licensee shall label her exhibits sequentially using letters.
2. By 4:30 p.m. on **Wednesday, May 5, 2010**, each party will file and serve a list of the witnesses that it intends to call at the evidentiary hearing, including a short summary of the substance of their proposed testimony.
3. By 4:30 p.m. on **Monday, May 10, 2010**, the parties will file and serve a statement (under Minn. R. 1400.6950 (2)) detailing any objection to the foundation of a written exhibit.
4. A hearing in this matter will be held at the Winona County Department of Human Services, 203 West Clark Street, **Room 128**, Albert Lea, Minnesota 56007 on **Wednesday, May 12, 2010**, beginning at 10:00 a.m.

Dated: April 9, 2010

s/Manuel J. Cervantes

MANUEL J. CERVANTES
Administrative Law Judge